



# Boxley

## PARISH COUNCIL

[www.boxleyparishcouncil.org.uk](http://www.boxleyparishcouncil.org.uk)

Beechen Hall, Wildfell Close, Walderslade,  
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**Clerk:** Daniela Baylis

**Assistant Clerk:** Heidi Pearson

**Finance Assistant:** Nichola Carter

## A G E N D A

**To All Members of the Council, Press and Public Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Tuesday 2 April 2024 at 7.30pm at Weaving Village Hall, Weaving Street, Weaving,**

**1. Apologies and absences**

To receive and accept apologies for absences

**2. Declaration of Interests, Dispensations, Predetermination or Lobbying**

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.

**3. Co-option of a Parish Councillor**

**4. Motion to exclude the press and public from the meeting for all items in the Confidential Section.**

**5. Minutes of the Parish Council Meeting 4 March 2024**

To consider the minutes and if in order sign as a true record.

**6. Matters Arising From the Minutes**

**7. Crime Report and Police Issues**

**Public Session at the discretion of the Chairman. Parishioners may address the meeting with regard to any item on the Agenda (time limited to 3 minutes per person). Items not on the Agenda must be submitted to the Clerk in advance of the meeting. Non-parishioners are only able to address the meeting at the invitation of the Chairman.**

**8. Draft Minutes of Recent Committee Meetings**

The following have been previously circulated:

7.1 Environment Committee meeting 11 March 2024.

7.2 Finance and General Purposes Committee 18 March 2024.

7.3 Estates Committee 18 March 2024

**9. Finance**

8.1 Bank Balances

8.2 Finance General – verbal report to be given at the meeting

8.3 Receipts and Payments – 1-29 March 2024

8.4 Internal Auditors Interim Report

**10. Policies and Procedures**

9.1 Communications Press and Media Policy

9.2 Complaints Policy

9.3 Co-option Policy and Application Form

9.4 Committee Terms of Reference

**11. Monthly Website/IT/Social Media update**

**12. Reports from Boxley Parish Councillors/Office**

- 11.1 Office Staff report
- 11.2 Councillors report
- 11.3 Borough Councillor Reports on Maidstone Borough Council items that directly affect Boxley Parish
- 11.4 KALC representatives
- 11.5 Grove Green Community Hall representative
- 11.6 Sandling Village Hall Representative
- 11.7 Vinters Valley Nature Reserve Representative
- 11.8 Parish/Police Liaison Meeting Representative
- 11.9 Any other reports

**13. Walderslade Woodlands**

- 12.1 Walderslade Woodlands Report

**14. Sandling**

No update for this Agenda

**15. 80<sup>th</sup> Anniversary of D-Day**

No update for this Agenda

**16. Cluster Meetings**

**17. Matters for Decision**

None on this Agenda

**18. Correspondence**

To consider any received.

**19. Matters for Information**

**20. Items for Next Agenda**

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 3 May 2024.

**21. Meetings**

Next Meeting Monday 13 May 2024 at Beechen Hall at 7.30pm.

**CONFIDENTIAL SECTION**

**22. Personnel matters**

**23. Vexatious People**

**24. Lidsing update**

*Daniela Baylis*

Daniela Baylis  
Clerk to the Council.

Date: 25 March 2024

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes. Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.