



# Boxley

## PARISH COUNCIL

[www.boxleyparishcouncil.org.uk](http://www.boxleyparishcouncil.org.uk)

Beechen Hall, Wildfell Close, Walderslade,  
Chatham, Kent ME5 9RU.

☎ 01634 861237

✉ [clerk@boxleyparishcouncil.org.uk](mailto:clerk@boxleyparishcouncil.org.uk)

**Clerk:** Daniela Baylis

**Assistant Clerk Finance:** Lissi Watts

## A G E N D A

To All Members of the Council, Press and Public

**Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Monday 3 July 2023 at 7.30pm at Weaving Village Hall, Weaving Street, Weaving**

**1. Apologies and absences**

To receive and accept apologies for absences

**2. Declaration of Interests, Dispensations, Predetermination or Lobbying**

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.

**3. Co-option of a Councillor to fill one casual vacancy**

**4. Motion to exclude the press and public from the meeting for items 22 and 23 in the Confidential Section.**

**5. Minutes of the Parish Council Meeting 5 June and the Extraordinary Parish Council meeting held on the 15 June 2023 - Decision**

To consider the minutes and if in order sign as a true record (pages 3-5) .

**6. Matters Arising From the Minutes**

**7. Crime Report and Police Issues**

See report (pages 5-6).

**Adjournment to enable Parishioners to address the meeting and raise any concerns (time limited to 3 minutes per person). Non-parishioners are only able to address the meeting at the invitation of the Chairman.**

**8. Draft Minutes of Recent Committee Meetings**

The following have been previously circulated:

8.1 Environment Committee Meetings 5 and 12 June 2023.

8.2 Estates Committee 19 June 2023.

**9. Finance**

9.1 Scribe Accounts System (Page 7)

9.2 Investment of Walderslade Woodlands Enabling Fund (Page 7)

**10. Policies and Procedures**

10.1 Tree Management Policy (Pages 7-12)

10.2 Policies relating to staff (Page 12)

**11. Monthly Website update**

**12. Reports from Boxley Parish Councillors/Office**

12.1 Office Staff report (Page 12)

12.2 Borough Councillors report

- 12.3 Any other Parish Councillor Reports
- 12.4 KALC representatives
- 12.5 Grove Green Community Hall representative
- 12.5 Sandling Village Hall Representative
- 12.6 Vinters Valley Nature Reserve Representative
- 12.7 Parish/Police Liaison Meeting Representative

**13. Grant Applications – Decision**

- 13.1 Bearsted Summer Play Scheme (Page 12-14)

**14. Walderslade Woodlands** (Page 15-19)

- 14.1 Structuring the way forward
- 14.2 Management options
- 14.3 Licence Agreement BPC/Walderslade Woodlands Group
- 14.4 Residents request for tree work

**15. Sandling** (Page 19)

**16. Cluster Meetings**

**17. Matters for Decision**

**18. Correspondence**

To consider any received.

**19. Matters for Information**

To consider any received.

**20. Items for Next Agenda**

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 25 August 2023.

**21. Meetings**

Next Meeting Monday 4 September 2023.

**CONFIDENTIAL SECTION**

**22. Personnel matters** (Page 19)

**23. Malicious and threatening emails/Social Media**

*Daniela Baylis*

Daniela Baylis  
Clerk to the Council.

Date: 27 June 2023

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.