



BOXLEY PARISH COUNCIL

www.boxleyparishcouncil.org.uk

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To All Members of the Council, press and the public.

1st October 2012

There will be a meeting of the **Environment Committee** on **Monday 8th October 2012** at **Beechen Hall, Wildfell Close, Walderslade** commencing at 7.30 pm when it is proposed to transact the following business;

1. **Declaration of Interest or Lobbying.** (7.30)
Members are required to declare any interests or lobbying on items in this agenda.
2. **Apologies and absences** (7.31)
To receive and accept apologies for absence.
3. **Minutes of the Meetings of 3rd & 10th September 2012.** (7:32)
To consider the minutes of the meetings and if in order to sign as a true record (already circulated).
4. **Matters Arising From Minutes.** (7.36)
 - 4.1 Minute 2440/5.1 marker at Cossington Lane. Costs for a metal and aluminium fingerpost will be investigated.
 - 4.2 Minute 2440/5.2 PRow Round Wood valley. The parish office is in consultation with KCC to have a deed of dedication (the most cost effective route for officers) submitted rather than a lengthy form.
 - 4.3 Minute 2440/5.4 Boxley Road/Grange Lane movement of speed restriction. Confirmation is awaited that a report is being written by KCC Highways department for inclusion on the next MJTB agenda. The letter of complaint about Cllr Hinder being refused leave to speak at the last meeting was not sent. When the officer was approached for clarification as to the reason for the Chairman's refusing it appeared that there was a misunderstanding and confusion with another Boxley Road issue on the agenda. In view of the fact that there was a delay in writing the letter and a report was being prepared it was considered, by the Clerk, that the letter should not be sent.
 - 4.4 Minute 2442/9.1 additional white lining Boxley Road/Beechen Bank Rd. KCC have booked this work in.
 - 4.5 Minute 2442/9.4 Advertising vehicle sparked on Gleamingwood Drive. These were removed after the parish office contacted the company. Situation is being monitored.
 - 4.6 Minute 2451/15 Beechen Bank ownership investigation. Office will commence work when time allows.
 - 4.7 Minute 2451/16 Saracen Fields open area letter will be sent to County Councillor Paul Carter.

To adjourn to allow members of the public to address the meeting.

5. **Planning Applications and Appeals for Consideration.** (8.05)
To consider planning applications. Members' are reminded to consider possible section 106 requests or to suggest any conditions.
MA/12/1609- Conservatory to south west elevation. 8, Tufa Close, Walderslade.
10/10/12.

MA/12/1626- variation of conduct 2 of planning permission MA/11/1970 – (Erection of a first floor side extension over existing garage) to allow a change in materials to weatherboarding to the elevations of the extension. 49 Lombardy Drive. 11/10/12.

MA/12/1629- Erection of detached four bedroom dwelling (Resubmission of MA/12/0375) Hillah Cossington Road, Walderslade. 11/10/12.

MA/12/1631- Erection of replacement chalet bungalow. Hillview Road, Old Lidsing Road, Lidsing. 11/10/12.

MA/12/1644 – Installation of a new play area at Cobtree Park, Forstal Road. Aylesford. 18/10/12.

TA/0147/12- Tree preservation order , TPO no. 1 of 1969 , application for consent to carry out works to 1no American Hornbeam including reduce height to 6M, reduce breadth to 4m and thin canopy by 15%. 28 Forestdale Road, Walderslade. 11/10/12.

TA/0153/12 – Tree Preservation Order application: TPO No.1 of 1969 an application for consent to fell Hornbeam at 25 Goldstone Walk, Walderslade. 18/10/12.

TA/0154/12- Tree Preservation Order application: TPO No.23 of 1981: an application for consent to fell 1 No Oak (T83) at 44 Lombardy Drive, Grove Green. 19/10/12.

TA/0156/12 - Tree Preservation Order application: TPO No.15 of 2005 an application to remove SE limb at 5m at Woodlands adjacent White Ladies, Boxley Road, Walderslade. 19/10/12.

6. **Planning Applications and Appeals Decisions** (8.25)
None yet received.
7. **Walderslade Woods and Volunteer Group** (8.28)
To receive a report/update on the Group's activities.
8. **Highways and Byways.** (8.38)
 - 8.1 To consider any issues raised by Councillors or the residents.
 - 8.2 Highway vegetation maintenance, the office was asked to refer the matter to the Maidstone JTB for general discussion but members also indicated that they wished to discuss the problem in depth.
An e-mail has been sent to KCC asking for the highway vegetation to be an agenda item and also asking for policy/guidance on safety critical.
For clarification if there is a committee item on a MJTB agenda then a parish councillor can speak at that item as a visiting member. If however there is no item and the Parish Councillor wishes to raise an issue then they must book in as a member of the public and speak at the public session.
 - 8.3 County Councillors devolved budget. To identify any issues members wish to highlight for possible funding. Cllr Brooks has requested hedge maintenance along Boxley Road.
9. **MBC Core Strategy: Strategic Sites Allocation Consultation and Integrated Transport Strategy.** (8.48)
For members to have an opportunity to discuss the change in stance made by the full Parish Council to the original responses. A copy of the agreed responses was included in the minutes of the 28th September. To ratify the Clerk's changes, to reflect the changes in the Strategic to the Integrated Transport Strategy response
10. **Policy and procedures review.** (8.58)
Pre application discussions see report (pages 3-4).

11. **Neighbourhood Development Plans** (9.03)
 To receive the draft audit on Lordswood and Walderslade (enclosed). In view of the recent changes to the Strategic Sites Allocation response by the full Council there has been a delay in producing the Grove Green draft audit document. This will be included in the November agenda.
12. **Kent Downs AONB Management Plan Review 2012-13 Statement of Community and Stakeholder Involvement.** (9.20)
 As a requirement of the statutory review of its Management Plan the KDAONB unit has to undertake this review and the deadline for response 22nd October 2012. Clerk's comment: this is a fairly standard consultation (comprising 5 questions) listing who is going to be consulted and how and when they are going to be consulted. Are members happy for the office to reply?
13. **2013/14 Budget – draft.** (9.25)
 Members are reminded that they should give advance notice of any projects or expenditure that they want included in the draft budget. Members will be asked to discuss their draft budget at the November meeting.
14. **Matters for information.** (9.30)
 For members to be notified of any information or for members to request agenda items.
15. **Next Meeting.** (9.33)
 Next full environment meeting 12th November 2012 at Beechen Hall commencing at 7.30 p.m.

In view of the confidential nature (personal details and data) on the Enforcement item about to be transacted, it is advisable that the public and press will be excluded from the meeting for the duration of or part of the item.

16. **Enforcement and Section 106 updates from MBC.** (9.36)
 To consider, if any received, confidential updates.

Clerk to Boxley Parish Council.

Items to be returned to agenda: Minute 2368/5.1 Walderslade Woods road/A2045 – work to obtain speed reduction –KHS awaiting plans (04/12).

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has devolved powers to extend it by 30 minutes.

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<p>Item 10 Policy and procedures review. <i>Purpose of report: information and possible action.</i></p>
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Procedure for review – this was produced for councillors but it is now also a document supplied to the public.

Pre Application discussions with the Boxley Parish Council Environment Committee.

- Applicants (who attend having given no notice) will be allowed up to 3 minutes to address members. This is already Parish Council policy and the meeting will be adjourned to allow this. Once reconvened the applicant is unable to contribute unless asked a direct question by the chairman or committee member.
- If possible details of the proposed application would be included on the agenda

- If it is a request from or an agent working on behalf of a development company or if it is large scale development then an agenda item may be included to allow fuller discussion between the developer and councillors.
- Applicant can submit a draft plan to allow members to consider the proposal; and with prior arrangements can also use the parish council's projector if they wish to show photographs etc. to help their explanation.
- Members can ask questions to help them identify any concerns that they may have. Members would be asked to refrain from discussing in depth any issues that would be the responsibility of the Planning Department for example they can ask for sympathetic materials but should not normally discuss the exact materials that they would wish to see.
- Members would identify any concerns about the proposal in order to help the applicant. It is likely that these would be additional traffic, access and egress to the site, design, loss of privacy to neighbours etc.
- Members would be asked, where possible, to restrict their comments to one brief succinct statement about the proposed application. Where possible members are to refrain from repeating concerns already stated by other members.
- Members will not be able to state whether they would support a proposed application. Present policy states that a decision can only be taken when a planning application is submitted via the Planning Department.

The Clerk suggests the following addition:

- The Council has a policy that members will not take into account the personal situation surrounding development. Councillors will work to the Planning Material document produced by the parish office.