**BOXLEY PARISH COUNCIL**

[www.boxleyparishcouncil.org.uk](http://www.boxleyparishcouncil.org.uk)

Beechen Hall, Wildfell Close, Walderslade, Chatham, Kent. ME5 9RU

🕿 01634 861237 🖂 clerk@boxleyparishcouncil.org.uk

**Clerk** Mrs Pauline Bowdery **Assistant Clerk** Mrs Melanie Fooks

**A G E N D A**

**To All Members of the Council, Press and Public**

There will be an **Extra** meeting of the **Estates Committee** on **Tuesday 14 March 2017** at Beechen Hall, Wildfell Close, Walderslade commencing at **7.10 pm** when it is proposed to transact the following business:

1. **Declaration of Interest or Lobbying** (7.11)

Members are required to declare any interests, requests for dispensation, lobbying or changes to the Register of Interests.

1. **Apologies and absence** (7.12)

To receive apologies for absence.

1. **BHEWG recommendations for consideration.** (7.13)

To accept the working groups recommendations that the following Requirements Documents be accepted.

* 1. Acoustic & Thermal Insulation
  2. Electrical
  3. Front and Inner Doors
  4. General
  5. Plumbing
  6. Tender Specification
  7. Tender Instructions and Information
  8. Tender Invitation Letter
  9. Miscellaneous – Action to be confirmed

1. **Date of Next Meeting.** (7.20)

Tuesday 11 April, 2017 at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU commencing at 7.30 p.m. Items for the agenda must be with the parish office no later than 3 February 2017.

**Pauline Bowdery**

Pauline Bowdery

Clerk to the Council Date 8 March 2017