



BOXLEY PARISH COUNCIL
www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade, Chatham, Kent. ME5 9RU
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Clerk Mrs Daniela Baylis **Assistant Clerk** Mrs Melanie Fooks

A G E N D A

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on Monday 2nd December 2019 at St Johns School, Provender Way, Grove Green, ME14 5TZ commencing at 7.30 pm.

1. Apologies and absences

To receive and accept apologies for absence.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.

3. Chairman's Announcements

4. Minutes of the Parish Council Meeting 4 November 2019

To consider the minutes and if in order sign as a true record (pages 3-5).

5. Matters Arising from the Minutes

5.1. Minute 3263/5.2 Weaving Heath, Wents and Five Acre Woods and Grove Green Wood Village Green Status. The meeting of the Policy and Resources Committee planned for the 4th December has been cancelled and the Village Green Status for Weaving Heath will now be on the Agenda for the January meeting.

5.2 Minute 3325/7.1 Residents request for a meeting regarding antisocial behaviour in Weaving/Grove Green. The Clerk has been in contact with the Community Safety Team at MBC and is trying to get a meeting organised.

5.3 Minute 3326/Item 13 Franklin Drive Play Area. The lease has now been signed and the office are arranging for the new play equipment and signs to be installed.

6. Any other matters arising from the minutes which are not on the agenda.

7. Crime Report and Police Issues

Crime report November 2019. See report (page 5).

Adjournment to enable members of the public to address the meeting

8. Draft Minutes of Recent Committee Meetings

To receive and note the following draft minutes.

8.1 Environment Committee 11 November 2019 (pages 6-9).

8.2 Finance and General Purposes Committee 18 November 2019 (pages 9-11).

8.3 To consider how members wish to receive minutes (see report page 11)

9. Finance

9.1 Payments made out of meeting 28.10.19 – 22.11.19. See report (pages 12-14).

9.2 Receipts for the period 28.10.19 – 22.11.19. See report (pages 14-19).

9.3 Account balances. See report (page 19).

9.4 To make a decision on the recommendations of the Finance & General Purposes

10. Policies and Procedures

10.1 Whole Council Risk Assessment (separate attachment)

11. Walderslade Woodland

11.1 Sale of Wildfell Close Land. No further updates

12. Reports from Councillors/office

Members/staff who have attended any meeting on behalf of the parish council are invited to give a summary. See (page 12).

13. Reports from Borough and County Councillors

Our Ward councillors are invited to report and discuss matters affecting the parish. None submitted at the time of compiling the agenda.

14. Matters for Decision

To consider issues such as attendance at meetings etc. (Page 12)

15. Correspondence

16. Matters for Information

To consider any received.

17. Items for Next Agenda

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 17 January 2020.

18. Next Meeting

27 January 2020 at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU.

Daniela Baylis
Clerk to the Council.

Date 25 November 2019

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.
Items to be returned to a future agenda: None.