



Boxley

PARISH COUNCIL

www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent ME5 9RU.

☎ 01634 861237

✉ clerk@boxleyparishcouncil.org.uk

Clerk: Daniela Baylis

Assistant Clerk: Heidi Pearson

Finance Assistant: Nichola Carter

A G E N D A

To All Members of the Council, Press and Public Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Wednesday 6 November 2024, at 7.30 pm at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU

1. **Apologies and absences**
2. **Declaration of Interests, Dispensations, Predetermination or Lobbying**
Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.
3. **Motion to exclude the press and public from the meeting for all items in the Confidential Section.**
4. **Minutes of the Parish Council Meeting 7 October 2024 - Decision**
To consider the minutes and if in order sign as a true record
5. **Matters Arising From the Minutes**
6. **Crime Report and Police Issues**
See report

Public Session at the discretion of the Chairman. Parishioners may address the meeting with regard to any item on the Agenda (time limited to 3 minutes per person). Items not on the Agenda must be submitted to the Clerk in advance of the meeting. Non-parishioners are only able to address the meeting at the invitation of the Chairman.

7. **Draft Minutes of Recent Committee Meetings**
 - 7.7 **Environment Committee 14 October 2024**
8. **Finance**
 - 8.1 Bank Balances
 - 8.2 Finance General – verbal report to be given at the meeting
 - 8.3 Parish Councillor Allowances
9. **Policies and Procedures**
 - 9.1 Financial Regulations
 - 9.2 Financial Transaction Procedures
 - 9.3 Whole Council Risk Assessment
10. **Reports from Boxley Parish Councillors/Office**
 - 10.1 Office Staff report
 - 10.2 Councillors reports
 - 10.3 Borough Councillor Reports on Maidstone Borough Council items that directly affect Boxley Parish
 - 10.4 KALC representatives
 - 10.5 Grove Green Community Hall representative
 - 10.6 Sandling Village Hall Representative

- 10.7 Vinters Valley Nature Reserve Representative
- 10.8 Any other reports

11. **Sandling**

12. **KALC Award Nominations**

13. **Grant Applications**

None on this Agenda

14. **Matters for Decision**

None on this Agenda

15. **Matters for Information**

16. **Items for Next Agenda**

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than Friday 22 November 2024.

17. **Meetings**

Next Meeting Wednesday 4 December 2024 at Beechen Hall at 7.30pm.

CONFIDENTIAL SECTION

18. **Personnel matters**

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date: 24 October 2024