

Minutes of the Meeting of the Parish Council held at the St John's School, Provender Way, Grove Green, Monday 1 December 2014 commencing at 7.35 pm.

Councillors present: Mr Ivor Davies (Chairman), Mr V Davies, Mrs P Brooks, Mr P Dengate, Mr T Harwood, Mr M Hinchliffe, Mr B Hinder, Mrs W Hinder Mr D Hollands, Mrs A Spain, Mr A Springate, Mr P Sullivan and Mrs M Waller together with the Clerk and two members of the public/press.

1. **Apologies and absences.**
Cllr Macklin (holiday). Cllr Smith (absent). County Councillor Paul Carter and Borough Councillor Derek Butler (MBC meeting). PCSO Knowles (off duty).
2. **Declaration of Interests, Dispensations, Predetermination or Lobbying.**
None received.
3. **Minutes of the Parish Council Meeting of 3 November 2014.**
The minutes of the meeting were **agreed** and **signed** as a correct record.
4. **Matters Arising From the Minutes.**
 - 4.1 2687/4.2 Boxley Warren: Awards for All application. Clerk to complete work and liaise with Cllr Harwood. **Noted.**
 - 4.2 Minute 2696/4.1 War Memorial leaflet. Members were notified that the Clerk was liaising with the author of the earlier pamphlet. **Noted.**
 - 4.3 Minute 2696/4.1 Tree planting and railings. **Agreed** costs to be taken from the Contingency Fund budget. The trees and guard rails were on order and it was hoped to get them in place before Christmas. **Noted.**
 - 4.4 Minute 2696/4.1 2018 Commemorative plaque. To be returned to the agenda nearer the time. **Agreed.**
 - 4.5 Minute 2696/4.3 Community Alerts. An update was received and it was **agreed** to return the issue of community engagement to the agenda in March. Cllr Hinchliffe offered to undertake a review with the Clerk and hopefully some new ideas could be bought forward for discussion. **Action: Cllr Hinchliffe and Clerk.** Another news item advertising the community alert system, website and Facebook would be included in the BPC page of the January Downs Mail. **Action: Clerk.**
 - 4.6 Any other matters arising, not on the agenda. Cllr Wendy Hinder raised concern over the safety of volunteers on the task days at Boxley Warren due to motorbikes and ATVs. It was **noted** that a risk assessment was being considered at the moment and the issue was deferred to the Environment Committee for further discussion. **Action: Clerk and Environment Committee.**
5. **Report from the PCSO and Police Issues.**
Noted and received crime report for the period 1 – 24 November 2014 and the PCSO's report on his work within the parish.

The meeting was adjourned at 7.54 to allow a member of the public to report that she had been unable to deliver an item of lost property to Maidstone police station as instructed because it closed at 5.30 pm. It was **agreed** that the item would be dropped off at the parish office and PCSO Knowler would be contacted. The meeting reconvened at 7.56 pm.

6. **Draft Minutes of Recent Committee Meetings.**
Noted and received.
 - 6.1 Environment Committee meeting 3 November 2014.
 - 6.2 Environment Committee meeting 10 November 2014.
 - 6.3 F&GP Committee meeting 11 November 2014.
7. **Finance.**
 - 7.1 Payments made out of meeting 28.10.14 – 24.11.14. **Noted.**
 - 7.2 Receipts for the period 28.10.2014 – 24.11.14. **Noted.**
 - 7.3 Account balances as at 24.11.14. **Noted.**

7.4 Payment of accounts. **Authorised**

8. **Policies and Procedures.**

8.1 Recording of Parish Council meetings (new policy). **Agreed.**

8.2 Vision and business plan (review), with minor amendments **agreed.**

9 **Reports from Borough and County Councillors.**

Cllr Wendy Hinder gave an update on the action taken and planned for the Clearway area at Chatham Road, Sandling. She notified members that she was also seeking advice from MBC on who was responsible for certain areas of land in Walderslade that had not received an annual maintenance cut.

10 **Reports from councillors/office.**

Noted and received.

10.1 Police Rural Parishes meeting 20 November. The meeting was cancelled.

10.2 KALC AGM 22 November 2014. The Chairman's report covered a number of issues including flooding, highways and poor supporting highway infrastructure for new housing developments.

10.3 Gypsy and Traveller Training. Cllr Bob Hinder gave a brief summary of his attendance and stated that a full report would be made to the Environment Committee meeting on 8 December.

11 **Matters for Decision.**

Cllr Hollands notified members that because of an emergency meeting he would have to attend he would be unable to represent the council at the Maidstone area KALC meeting on 3 December. The Chairman, who had a prior engagement that evening, invited any interested councillor to notify the Clerk.

12 **Matters for Information.**

Noted and received.

12.1 CPRE Countryside Voice issue Winter 2014.

12.2 CPRE Kent Voice issue Autumn 2014.

12.3 Mid Kent Downs Countryside Partnership Update September 2014.

12.4 Mid Kent Downs Steering Group minutes of the meeting held on 25 September 2014.

12.5 Pledge4plastics.

12.6 Kent County Playing Fields Association newsletter Nov 2014.

12.7 Thank you letter from Heart of Kent Hospice for the donation towards the minibus appeal.

13 **Next Meeting.**

Monday 26 January 2015 at Beechen Hall, Wildfell Close, Walderslade ME5 9RU commencing at 7.30 pm.

Meeting closed at 8.20 p.m.

Signed as a correct record of the proceedings.

Chairman.....Date.....