

**Minutes of the Meeting of the Parish Council held at the European School of  
Osteopathy, Boxley Village on Monday 1 September 2014  
commencing at 7.34 pm.**

Councillors present: Mr Ivor Davies (Chairman), Mr V Davies, Mrs P Brooks, Mr P Dengate, Mr T Harwood, Mr B Hinder, Mrs W Hinder, Mr A Springate, Mr P Sullivan and Mrs M Waller together with the Clerk, Borough Councillor D Butler and two members of the public/press.

**1. Apologies and absences.**

Cllr Hinchliffe (family commitment), Cllr Macklin (absent), Cllr Smith (unwell) and Cllr Spain (holiday).

**2. Declaration of Interests, Dispensations, Predetermination or Lobbying.**

None received.

**3. Minutes of the Parish Council Meeting of 7 July 2014.**

The minutes of the meeting were **agreed** and **signed** as a correct record.

**4. Matters Arising From the Minutes.**

4.1 Minute 2661/10.2 WW1 commemorative plaque. As work had to be undertaken on the parish council's logo the Chairman will approve the proof. **Action: Chairman and office.**

**5. Report from the PCSO and Police Issues.**

5.1 **Received** crime statistics report for 28.06.14 – 23.08.14. It was noted that the PCSO had not recently attended a meeting of the parish council. The Clerk was asked to raise this with him as members welcomed the opportunity to discuss issues with him. **Action: Clerk.**

5.2 KCC briefing on Anti-social Behaviour Community Trigger. **Noted and received.**

The meeting was adjourned at 7.40 pm to enable Cllr Waller to ask a question of the KM's Sandling correspondent as there was confusion about the venue for a forthcoming PCSO surgery (of which the council was unaware). The meeting reconvened at 7.44pm.

**6. Draft Minutes of Recent Committee Meetings.**

**Noted and received.**

6.1 Environment Committee meeting 14 July 2014. Cllr Waller informed the Clerk that item 9.2 (removal of a tree stump by the Yew Tree pub) was still unresolved. The Clerk was requested to remind the relevant authority. **Action: Office.**

6.2 F&GP Committee meeting 15 July 2014.

6.3 Estates Committee meeting 12 August 2014.

6.4 Environment Committee meeting 18 August 2014. Member's received notification of an addition, recording the bus services response to MBC, to the draft minutes. **Noted.**

**7. Finance.**

7.1 Payments made out of meeting 08.07.14 – 26.08.14. **Noted.** A question was asked about which the Clerk thought was payment for new allotment keys but she would confirm this via e-mail. **Action: Clerk.**

7.2 Receipts for the period 30.06.14-26.08.14. **Noted.**

7.3 Account balances as at 26.08.14. **Noted.** The Clerk was asked to amend a description that was wrongly entered.

7.4 Payments of accounts. **Authorised.**

7.5 2015/2016 Draft Budget. Members were asked to notify the parish office of any projects that they wish to have considered for inclusion in the draft 2015/16 budget. **Noted.**

8. **Policies and Procedures Review.**

- 8.1 Land and building purchase policy. **Agreed** with the addition of the word "allotments" to the type of use for which land would be purchased.
- 8.2 Internal Complaints. **Agreed.**
- 8.3 Housekeeping reviews undertaken of Draft minutes on website (refreshed with a note about notifying councillors that draft minutes have been placed on the website) and dispensations. **Noted.**

9 **Matters for Decision.**

- 9.1 Civic recognition recommendations. No new recommendations received. **Noted**

10 **Neighbourhood Development Plan.**

The Clerk reported that only four residents (0.0568% of the electorate, 2 for and 2 against) had replied to the parish council's request in the Downs Mail and on the website and noticeboards for comments on whether a Neighbourhood Development Plan should be progressed. This was **noted**. After discussion, and taking into consideration that this should be a community-led project, Cllr Dengate proposed seconded by Cllr Wendy Hinder **that due to the lack of public response to defer deciding whether to proceed with a Neighbourhood Development Plan until such time as the situation may change requiring a revisit.** **Agreed** with Chairman abstaining.

11 **Reports from Borough and County Councillors.**

Cllr Wendy Hinder's report covering the problems still occurring on the clearway at Old Chatham Road and a fly-tipping issue in Yelsted Lane was **received**. After discussing the blocking of footpaths and pavements by vegetation and learning that KCCH&T say that only one cut per year is now funded, it was **agreed** that a letter should be sent to County Councillor Carter about the need for extra maintenance in Walderslade as previously agreed and that an article would be placed in the Downs Mail. **Action: Clerk.**

Cllr Butler gave comments on the clearway issue and the invitation to parish councils to attend a meeting with MBC to discuss the local plan.

A leaflet drop to properties in Walderslade and Lordswood concerning the proposed 450 house development at Gibraltar Farm, Medway was briefly discussed. The Clerk confirmed that delivery was in hand.

12 **Reports from councillors/office.**

**Noted and received.**

- 12.1 KALC (Maidstone) Meeting 7 August 2014.
- 12.2 Dove Hill Allotments official opening.
- 12.3 Celebrating Boxley Warren Evaluation Report. **Agreed** this will be e-mailed to members and placed on the website and Facebook. **Action: office.** Cllr Bob Hinder notified members that the Friends of Boxley Warren Awards for All application had been refused mainly over the issue of land ownership. It was **agreed** that the Clerk would liaise with Cllr Harwood, representative on the steering group, to see if this could be resubmitted under the agreement that the group had with the land owner. **Action Clerk and Cllr Harwood.**

13 **Matters for Information.**

**Noted and received.**

- 13.1 Thank you from a resident for the useful information on the noticeboards.
- 13.2 Kent County Playing Fields Association August newsletter.
- 13.3 Action for Communities in Rural Kent.
- 13.4 Kent Downs AONB Countryside Day 3rd October 2014 – Save the date.
- 13.5 Volunteer litter picking Walderslade Woods.
- 13.6 Open and accountable report.
- 13.7 Citizens Advice Bureau Annual Report.

13.8. Converting to a Charitable Incorporated Organisation (CIO) Workshop.

14 **Next Meeting.**

Monday 6 October 2014 at St John's School, Provender Way, Grove Green, ME14 5TZ commencing at 7.30 pm.

Meeting closed at 8.48 p.m.

Signed as a correct record of the proceedings.

Chairman.....Date.....