

Minutes of the Meeting of the Parish Council held at the European School of Osteopathy, Boxley Village, Monday 3 November 2014 commencing at 7.30 pm.

Councillors present: Mr Ivor Davies (Chairman), Mr V Davies, Mrs P Brooks, Mr T Harwood, Mr M Hinchliffe, Mr B Hinder, Mr D Hollands, Mrs K Macklin, Mr G Smith, Mr A Springate, Mr P Sullivan and Mrs M Waller together with the Clerk, Borough Councillor D Butler and two members of the public/press.

1. **Apologies and absences.**
Cllr Dengate (holiday), Cllr Wendy Hinder (holiday) and Cllr Spain (convalescing). PCSO Knowles (off duty).
 2. **Declaration of Interests, Dispensations, Predetermination or Lobbying.**
None received.
 3. **Minutes of the Parish Council Meeting of 6 October 2014.**
The minutes of the meeting were **agreed** and **signed** as a correct record.
 4. **Matters Arising From the Minutes.**
 - 4.1 Minute 2687/4.1 WW1 commemorative plaque. Installation on 4 November. **Noted.** Members were notified that the Oak and Linden Trees were being ordered and arrangements were in place to have them planted on the verge at Grove Green. **Action: Cllr Harwood and office.** Suggested wording of the accompanying plaque to be circulated. **Action: Clerk.** It was suggested that ornate metal tree guards be installed. **Action: Office.**
Members asked for an update on the War Memorial leaflet. **Action: Office.**
 - 4.2 Minute 2687/4.2 Boxley Warren Awards for All application. Clerk to complete work and liaise with Cllr Harwood. **Noted. Action: Cllr Harwood and Clerk.**
 - 4.3 Community Alert e-mails. No residents had yet come forward. The next phase, posters on noticeboards was about to start.
 - 5 **Report from the PCSO and Police Issues.**
Crime statistics were **noted.** Cllr Bob Hinder notified members that he had not received any contact from the Police after reporting the aggressive quad bike riders and the incident was not shown in the crime statistics. **Agreed** PCSO Knowles be asked to contact Cllr Hinder. **Action: Clerk.**
- The meeting was adjourned at 7.45 to allow a member of the public to request that village gates, similar to those at Boxley Village, be installed at Sandling and that certain road nameplates be replaced. The village gateway request was deferred to the Environment Committee and that for nameplates would be passed to Maidstone Borough Council. The meeting reconvened at 7.50 pm. **Action: Environment Committee and office.**
- 6 **Draft Minutes of Recent Committee Meetings.**
Noted and received.
 - 6.1 Environment Committee meeting 6 October 2014. **Noted.**
 - 6.2 Environment Committee meeting 10 October 2014. **Noted.**
 - 6.3 Estates Committee meeting 11 October 2014. **Noted.**
 - 7 **Finance.**
 - 7.1 Payments made out of meeting 07.10.2014 – 27.10.14.
 - 7.2 Receipts for the period 30.09.2014 – 27.10.2014.
 - 7.3 Account balances as at 27.10.14.
 - 7.4 Accounts submitted at the meeting. **Authorised**
 - 7.5 Members were reminded that they should not sign blank cheques or authorisation letters, they need to check invoices against cheques and authorisations when signing and cheques stubs need to be initialled by both signatories.
 - 8 **Policies and Procedures Review.**
Playground Strategy. After consideration and with a minor amendment the Chairman

proposed the adoption of the strategy. **Unanimously agreed.**

9 Reports from Borough and County Councillors.

Cllr Wendy Hinder's report on the situation at Old Chatham Road was **received**. Cllr Bob Hinder notified members that British companies, when contacted, seemed prepared to address the issue with at least one driver being given a formal warning. Unfortunately some elements of the Police did not consider the issue one that they should deal with. Cllr Butler was taking the issue up at his meeting with Ann Barnes Kent Police Commissioner. It was **agreed** that the parish council would in parallel write to the Police and Cllr Brazier in support of the residents. **Action: Clerk.**

Cllr Butler gave members an update on the latest situation surrounding proposed development at junction 8. Brief discussion took place on the crashes at the Pilgrims Way gates on Boxley Hill.

10 Reports from councillors/office.

KALC Maidstone Area Committee Meeting 22 October 2014 report by Ivor Davies. **Noted and received.**

11 Matters for Decision.

11.1 Action with Communities in Rural Kent Annual Meeting Thursday 20 November. Any interested councillor to contact the Clerk.

11.2 Emergency Planning Resilience. Any interested councillor to contact the Clerk.

11.3 Police Rural Parishes meeting Thursday 20 November. The Chairman would be attending and would be taking the highlighted policing issues to the meeting. **Action: Cllr Ivor Davies.**

11.4 KALC AGM Sat 22 November 2014. Cllr Hollands gave apologies as he was unable to attend. The Chairman would be attending and any interested councillor was asked to contact the Clerk. **Action: Cllr Ivor Davies.**

Item 11.5 was taken at the end of the meeting. Due to the confidential nature (personal details) of the item, it was agreed that the public and press be excluded from the meeting for the duration of the item.

11.5 Community Awards. Three nominations were considered at the meeting with all having excellent records of serving the parish and its communities. After careful consideration the consensus of the meeting was that Cllr Bob Hinder should be nominated in recognition of his personal commitment to establishing the Dove Hill allotments with all the physical work, organisational skills and drive he invested in having taken the project forward to a successful conclusion. The Chairman asked that it be noted that all the nominations received were worthy but unfortunately only one could go forward. **Action: Clerk.**

11.6 Attendance at Remembrance Day Service. Service details were **noted**. The Chairman would be attending to lay a wreath on behalf of the parishioners.

12 Matters for Information.

Noted and received.

12.1 KALC Parish News October edition.

12.2 Voluntary Action Maidstone (VAM) AGM Fri 21 November 2.00pm Maidstone Community Centre.

12.3 KALC Maidstone Area Committee minutes for 22 October meeting.

12.4 Open Space Autumn Magazine

13 Next Meeting.

Monday 1 December 2014 at St John's School, Provender Way, Grove Green ME14 5TZ commencing at 7.30 pm.

Meeting closed at 8.20 p.m.

Signed as a correct record of the proceedings.

Chairman.....Date.....