

## **Minutes of the Meeting of the Parish Council held at the St John's School, Provender Way, Grove Green Monday 6 October 2014 commencing at 7.30 pm.**

Councillors present: Mr Ivor Davies (Chairman), Mr V Davies, Mrs P Brooks, Mr P Dengate, Mr M Hinchliffe, Mr B Hinder, Mrs W Hinder, Mr D Hollands, Mrs K Macklin, Mr A Springate, Mr P Sullivan and Mrs M Waller together with the Clerk, Borough Councillor D Butler and a member of the public/press.

### **1. Apologies and absences.**

Cllr Harwood (work commitments), Cllr Smith (approved absence) and Cllr Spain (convalescing). PCSO Trevor Knowles.

### **2. Declaration of Interests, Dispensations, Predetermination or Lobbying.**

None received.

### **3. Minutes of the Parish Council Meeting of 1 September 2014.**

The minutes of the meeting were, with the addition of Cllr Hollands to the attendance list, **agreed** and **signed** as a correct record.

### **4. Matters Arising From the Minutes.**

4.1 Minute 2661/10.2 WW1 commemorative plaque. Now received and shown to members. Arrangements are being made for installation. **Noted. Action: Office.**

4.2 Minute 2680/12.3 Celebrating Boxley Warren Awards for All application. Clerk to liaise with Cllr Harwood and complete work. **Noted.**

### **5. Report from the PCSO and Police Issues.**

5.1 Crime statistics report. **Noted.** The Clerk was asked to liaise with the PCSO to have dates and locations included in the report. **Action: Clerk.**

5.2 PCSO coverage. **Noted.** During discussion it was **agreed** that Borough Councillor Butler would take the issue of PCSO cover to a meeting with the Kent Police Commissioner Ann Barnes. The Chairman would also take the issue to the Parish Police Forum. **Action: Chairman.** Parish office to investigate what crime statistics were published on the Kent Police website. **Action: Office.**

The meeting was not adjourned as the member of the public did not wish to speak.

### **6. Draft Minutes of Recent Committee Meetings.**

**Noted and received.**

6.1 Environment Committee meeting 1 September 2014.

6.2 Environment Committee meeting 8 September 2014. Amendments were made to two incorrectly recorded dates.

### **7. Finance.**

7.1 Payments made out of meeting 02.09.14 - 29.09.14. **Noted.**

7.2 Receipts for the period 27.08.14 - 29.09.14. **Noted.**

7.3 Account balances as at 29.09.14. **Noted.**

7.4 Payment of accounts. **Authorised** after **noting** that an adjustment would be made on SCRIBE regarding Voucher 345 as the VAT element would be reimbursed by the insurance company. **Authorised.**

### **8. Policies and Procedures Review.**

8.1 Community Inclusion Policy. **Agreed** but in future there would be a biennial review of the policy. Members **agreed** to the setting up of Community Alert e-mail lists for Grove Green, Sandling, Boxley and Walderslade/Lordswood. Residents will be invited to register their interest in being so told of important developments in their area and where appropriate directed to the parish council's website and the relevant information. An article to be included in the next Downs Mail with a review after 6 months. **Action: Clerk & office.**

## 9 Annual Competency Reports.

The Chairman's and Clerk's reports on the recent committee reviews were **noted and received**. The Chairman then proposed seconded by Cllr Bob Hinder and **agreed unanimously** that the following statement be recorded in the minutes:

**Boxley Parish Council and its committees, having undertaken their annual review of management practices and working methods, considers that their decisions are made in an open and accountable way and that the public can:**

- a) understand how each decision was reached;
- b) monitor the work of the parish council;
- c) recognise that the parish council is acting legally, fairly and in the interest of the community at large; and
- d) see that the council is continually striving to improve its service to the community.

## 10 Reports from Borough and County Councillors.

Cllr Wendy Hinder's report was received and members noted the lack of enforcement on the Sandling clearway and the efforts she was making to resolve the issue. A further meeting with Kent County Councillor Brazier was scheduled for 10 October. Cllr Butler's offer to take the lack of enforcement up at the meeting with the Kent Police Commissioner was accepted. Information was also received from Cllr Butler on the Joint Transport Committee and the Integrated Transport Strategy.

## 11 Reports from councillors/office.

- 11.1 Streetlife.com: after consideration and discussion it was **agreed no further action**.
- 11.2 Boxley Warren financial report. Members welcomed confirmation that their £1,000 grant had attracted over £55,000 of additional funding. **Noted**.
- 11.3 Vegetation maintenance in Walderslade. County Councillor Carter's response was **received**. After discussion it was **agreed** that the issue would be taken to the Environment Committee for further consideration. Issues identified were: a pilot scheme with the parish council paying for an additional cut in an area to see on whether residents supported this; cost of a pilot scheme and the overall cost of the maintenance of the shrub beds around the Walderslade residential areas. **Action: Clerk and Environment Committee.**

## 12 Matters for Decision.

- 12.1 Maidstone BC members' Environment Agency Briefing 29 October 2014. **No further action.**
- 12.2 Parish & Town Council Seminar with KCCH&T Wed 19 November. The Environment Committee will be discussing attendance but items for the agenda were being invited. After discussion it was **agreed** to put forward the issue of poor or lack of communication. **Action: Office and Environment Committee.**

## 13 Matters for Information.

None submitted.

## 14 Next Meeting.

Monday 3 November 2014 at the European School of Osteopathy, Boxley Village, ME14 3DZ commencing at 7.30 pm.

Meeting closed at 8.31 p.m.

Signed as a correct record of the proceedings.

Chairman.....Date.....