

**Minutes of the Meeting of the Parish Council held at The European School of Osteopathy, Boxley on Friday 11 September 2015 commencing at 7.00 pm.**

Councillors present: Mr I Davies (Chairman), Mrs P Brooks, Mr V Davies, Mr P Dengate, Mr T Harwood, Mr D Hollands, Mr G Smith, Mrs A Spain, Mr P Sullivan (arrived with apologies at item 7.4) and Mrs M Waller. Borough Councillor D Butler together with the Clerk and two members of the press/public.

**1. Apologies and absences**

Cllr Hinchliffe (previous commitment), Cllrs B & W Hinder (holiday), Cllr Macklin (holiday) and Cllr Springate (previous commitment), Cllr Hollands (delayed at previous commitment). Helen Whately MP (Parliamentary business).

**2. Declaration of Interests, Dispensations, Predetermination or Lobbying**

None submitted.

**3. Minutes of the Parish Council Meetings of 6 July and 1 September 2015**

The minutes of the meetings were **agreed** and **signed** as a correct record.

**4. Matters Arising From the Minutes**

4.1 Minute 2770/4.1 Boxley Warren Awards for All application. Clerk to complete work when possible liaising with Cllr Harwood. **Noted.**

4.2 Minute 2770/4.2 Boxley Warren/Pilgrims Way. Road works to improve the junction have nearly been completed and the new entrance will be installed within 28 days. **Noted.**

4.3 Any other matters arising from the minutes which are not on the agenda. None.

**5. Report from the PCSO and Police Issues**

The crime statistics were **received** and **noted**. The Clerk reported that PCSO Megan Day had now been moved to a new area and that she would arrange for her replacement to contact the office. Her replacement was an experienced PCSO.

*Meeting adjourned at 7.10 pm for public to speak.*

A resident reported that a cyclist had been seen cycling in the wrong direction along the one way section of Old Chatham Road, possibly misled by the outdated arrow road marking. The Clerk was asked to report it to KCC. **Action: Clerk.**

*Meeting reconvened at 7.13pm.*

**6. Draft Minutes of Recent Committee Meetings**

**Received and noted:**

6.1 Environment Committee meeting 6 July 2015.

6.2 Environment Committee meeting 13 July 2015.

6.3 F&GP Committee 14 July 2015.

6.4 Estates Committee meeting 11 August 2015.

6.5 Environment Committee meeting 17 August 2015.

**7. Finance**

7.1 Payments made out of meeting 07.07.15 – 03.09.15. **Noted.**

7.2 Receipts for the period 29.06.15 – 03.09.15. **Noted.** The Clerk was asked that for future meetings page numbers were shown for the individual bank account entries for both payments and receipts. **Action: Office.**

7.3 Account balances as at 01.09.15. **Received and noted.**

7.4 Payment of accounts. **Authorised.**

**8. Policies and Procedures**

- 8.1 Adopted Code of Conduct - Complaints (review). **Approved.**
- 8.2 Draft Minutes on Website and Dispensations policies. An internal review of these documents was undertaken and the Clerk considers that they are still fit for purpose. **Noted.**

#### 9. **Reports from Borough and County Councillors**

Cllr Butler reported that as Deputy Mayor he had been attending civic functions but was not now serving on any strategic MBC committees. He was now the MBC's representative on The Rochester Bridge Trust which he was finding particularly interesting.

Cllr Harwood gave an update on the Local Plan situation and the problems that will be faced by the need for 18,600 houses by 2031. A Public Consultation on elements of the Local Plan had just commenced and it was **noted** that the issue was an item on the 14 September Environment Committee agenda.

Cllr Smith asked that the parking issue at Boxley Village be revisited. **Action: Environment Committee.**

#### 10. **Reports from councillors/office**

10.1 Launch of the new KWT Walks Around Boxley leaflet. Chairman's report **received** and **noted**.

10.2 Walderslade Woodlands. The Clerk notified members that she had recently attended a meeting about partnership working with a number of local organisations, including Walderslade Woodlands Group, to put together a Local Heritage Initiative Grant application for five Ancient Woodlands including those in Walderslade and Bredhurst. Further details to be supplied to councillors. **Action: Clerk.**

#### 11. **Matters for Decision**

11.1 KALC Training. Members interested in booking training were asked to contact the Clerk. **Action: Councillors and the office.**

11.2 Linden and Oak Trees Grove Green. Cllr Harwood reported that the Linden Tree was recovering after the dry spell but unfortunately the Oak tree had died. **Action: Office to arrange for a replacement tree.**

#### 12. **Matters for Information**

##### **Noted:**

12.1 Declaration of Pecuniary Interest. Councillors were requested to liaise with the Clerk to check and sign confirmation that their forms are up to date.

12.2 KWT magazine Summer 2015 edition.

12.3 KALC Maidstone Area Committee minutes 30 June 2015 - available in the office.

12.4 KWT August electronic newsletter.

12.5 KALC Parish News August 2015, supplied to members.

12.6 Re-branding. Voluntary Action Maidstone (VAM) which supports and represents Maidstone voluntary organisations has changed its name to Involve.

12.7 Medway Neighbourhood Watch newsletter Summer 2015.

12.8 Cllr Vic Davies reported that St John's School, despite recent upheavals due to major building works, had received an Outstanding in All Areas OFSTED report. The Chairman offered to send a congratulatory letter to the school and asked that an item be included in the parish Mail. **Action: Chairman and office.**

#### 13. **Draft Budget 2016/2017**

Members were invited to submit projects for consideration for the draft budget to

the Chairman of the relevant committee or to the parish office. **Action: Councillors.**

**14. Civic Recognition Recommendations**

Members were asked to submit to the Clerk details of any person that they may wish to recommend for civic recognition. **Action: Councillors.**

**15. Next Meetings**

October: Monday 5 October 2015 at St John's School, Grove Green commencing at 7.30 pm.

November: having noted that Helena Whately MP would be free to attend a meeting on Friday 6 November, members **agreed** to postpone the November meeting to 7.00 pm on that date and asked the Clerk both to invite Mrs Whately and to investigate whether the ESO would again be available. **Action: Clerk.**

Meeting closed at 7.49 p.m.

Signed as a correct record of the proceedings.

Chairman.....Date.....