

Minutes of the Meeting of the Parish Council held at St John's School, Provender Way, Grove Green on Monday 5 October 2015 commencing at 7.32 pm.

Councillors present: Mr I Davies (Chairman), Mrs P Brooks, Mr V Davies, Mr P Dengate, Mr T Harwood, Mr M Hinchliffe, Mr B Hinder, Mrs W Hinder, Mr D Hollands, Mrs K Macklin, Mr G Smith and Mrs A Spain together with the Clerk, Borough Councillor D Butler, PCSO M Adlington and two members of the press/public.

1. Apologies and absences

Cllr Springate (unwell), Cllr Sullivan (holiday) and Cllr M Waller (holiday),

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

None submitted.

3. Minutes of the Parish Council Meeting of 11 September 2015

The minutes of the meetings were **agreed** and **signed** as a correct record.

4. Matters Arising From the Minutes

4.1 Minute 2786/4.1 Boxley Warren Awards for All application. Clerk to complete work when possible liaising with Cllr Harwood. **Noted.**

4.2 Minute 2786/4.2 Boxley Warren/Pilgrims Way. Cllr Bob Hinder reported that a side bollard was down and asked that this be reported to KCC. He raised concern that the area was still dangerous for the group as the entrance security barriers were not fit for purpose. **Action: Clerk to write to KCC.**

4.3 Any other matters arising from the minutes which are not on the agenda. None

5. Report from the PCSO and Police Issues

PCSO Matt Adlington was welcomed to his first meeting and gave a report on recent crime statistics. Members welcomed his commitment to dealing with nuisance bikes and noted his request that residents should report incidents as and when they occur to build up a picture. It was agreed that an article would be placed in the Downs Mail and Community Alerts would be used to encourage community involvement. Action: Clerk. PCSO Adlington confirmed that he had been in contact with the homeless man living in a roadside van and was attempting to get him help.

As no member of the public wished to speak the meeting was not adjourned.

6. Draft Minutes of Recent Committee Meetings Received and noted.

6.1 Environment Committee meeting 14 September 2015. A change to item 15 was **agreed** with *enforcement updates* now to read *confidential documents*

6.2 F&GP Committee 15 September 2015.

7. Finance

7.1 Payments made out of meeting 04.09.15 – 28.09.15.

7.1.1 The Cooperative Bank. **Noted.**

7.1.2 HSBC. **Noted.**

7.2 Receipts for the period 04.09.15 – 28.09.15.

7.2.1 The Cooperative Bank. None received.

7.2.2 HSBC (pages 15-16). **Noted.**

7.3 Account balances as at 28.09.15. **Noted.** Cllr Smith asked whether in future the Grand Total figure for 12 months previously could also be given for comparison. **Agreed for a 4 month trial period. Action – office.**

7.4 Payment of accounts. **Authorised.**

7.5 End of Year Accounts 2014/2015 Completion of Audit. Members congratulated the Clerk on a successful audit.

8. Policies and Procedures

8.1 Protocol for attending PC and Committee (review). **Approved.**

9. **Reports from Borough and County Councillors Received and noted.**

Cllr Wendy Hinder's report concerning the Local Plan consultation and the Experimental Traffic Order in Sandling.

Cllr Derek Butler's report about the Local Plan and Section 106 agreements and payments.

It was **agreed** that the parish office would issue another Community Alert e-mail to encourage residents to become involved. Cllr Hinchliffe requested the inclusion of a small summary for each community so that they could see the direct link for their area to the MBC consultation. **Action: Clerk.**

10. **Reports from councillors/office**

None submitted.

11. **Matters for Decision**

11.1 KCC consultation on its use of the Maidstone Gateway facility. After discussion it was **agreed** that this would be deferred to the next meeting to allow the office to obtain further details on the proposed alternative sites and savings. **Action: Clerk.**

11.2 Parish Council elections 2016. Members' **approved**, with minor adjustments, the suggested publicity strategy for the 2016 elections. The Clerk was asked to contact the Kent Messenger to try to get good coverage and will also speak to KALC to see what part of their 2015 strategy worked well. Cllr Dengate suggested that councillors, himself included, could speak on a one-to-one basis to interested members of the community who might have reservations about what being a councillor entails. **Action – office.**

11.3 Local Council Award Scheme. After consideration Cllr Bob Hinder proposed seconded by Cllr Macklin **that as no tangible outcomes had been demonstrated as coming from the award the application should not be renewed. Agreed** (with Chairman abstaining).

12. **Matters for Information**

12.1 Parish/Police Liaison Meetings. Dates for the next 12 months: 19th November 2015; 18th February 2016; 19th May 2016 and 22nd September 2016. Meetings will be at 7pm at Maidstone Police Station, unless otherwise advised. **Noted.** The Chairman indicated that he would be attending the 19 November meeting. **Action – Cllr Ivor Davies.**

13. **Draft Budget 2016/2017**

Members were invited to submit projects for consideration for the draft budget. **Noted.**

14. **Next Meeting**

Friday 6 November 2015 at The European School of Osteopathy, Boxley commencing at 7.00 pm. **Members were asked to note the change of date and time.**

Meeting closed at 9.00 p.m.

Signed as a correct record of the proceedings.

Chairman.....Date.....