

**Minutes of the Meeting of the Parish Council held at Weaving Village Hall,
Weaving Street on Monday 6 July 2015 commencing at 7.30 pm.**

Councillors present: Mr I Davies (Chairman), Mrs P Brooks, Mr V Davies, Mr P Dengate, Mr T Harwood (arriving with apologies at item 4.1), Mr B Hinder, Mrs W Hinder, Mrs K Macklin, Mrs A Spain, Mr A Springate, Mr P Sullivan and Mrs M Waller, together with the Clerk and two members of the press/public.

Cllr Bob Hinder thanked members for the KALC Community Award presented at the last meeting.

1. Apologies and absences.

Cllr M Hinchliffe (holiday), Cllr D Hollands (holiday) and Mr G Smith (unwell).

2. Declaration of Interests, Dispensations, Predetermination or Lobbying.

None received.

3. Minutes of the Parish Council Meeting of 1 June 2015.

The minutes of the meeting were **agreed** and **signed** as a correct record.

4. Matters Arising From the Minutes.

4.1 Minute 2761/4.1 Boxley Warren Awards for All application. Clerk to complete work when possible liaising with Cllr Harwood. **Noted.**

4.2 Minute 2761/.2 Boxley Warren/Pilgrims Way. Road works to improve the junction planned for 22 July 2015. Information is being sought on the timescale and plans for reinstating the entrance area. **Noted.**

4.3 Any other matters arising from the minutes. Cllr Vic Davies notified members that the Grove Green Community Hall meeting had agreed the proposed change in status to that of a Charitable Incorporated Organisation (CIO). He felt strongly that the parish council should persuade other parish voluntary organisations to follow suit as it offered more financial protection to Trustees. As the legal costs for converting to a CIO were high, he suggested that the council might provide grants for this purpose. After discussion it was **agreed** to defer the issue to the F&GP Committee and that the Clerk would circulate a summary of the pros and cons of bodies having CIO status. **Action: F&GPC, Clerk.**

5. Report from the PCSO and Police Issues.

No crime statistics or report were available. The Clerk was asked to obtain these and circulate them to members. **Action: Clerk.**

The meeting was adjourned at 7.44 pm to allow a member of the public to raise an issue concerning the bollards at Sandling and the consultation period. The meeting reconvened at 7.46 pm.

6. Draft Minutes of Recent Committee Meetings.

Received and noted:

6.1 Environment Committee meeting 1 June 2015.

6.2 Environment Committee meeting 8 June 2015.

6.3 Estates Committee 9 June 2015.

7. Finance.

7.1 Payments made out of meeting 01.05.15 – 28.06.15. **Received and noted.**

7.2 Receipts for the period 27.05.15 – 28.06.15. **Received and noted.**

7.3 Account balances as at 28.06.15 **Received and noted.**

7.4 Payment of accounts. **Authorised.** The Chairman to liaise with the Clerk about undertaking bank reconciliations on the months that the F&GP Committee is

not scheduled to meet. **Action: Clerk and Chairman. Action: Clerk and Chairman.**

- 7.5 Internet Banking. The Clerk advised members that the account will be opened within the next few weeks, after which the working group would review and approve the authorisation settings. **Action: Clerk and Working Group.**
- 7.6 Members are reminded that they should not sign blank cheques or authorisation letters, they need to check invoices against cheques and authorisations when signing and that cheque stubs need to be initialled by both signatories. They also need to keep their register of interests updated. **Noted.**
- 7.7 F&GP Committee 14th July 2015. Members were notified that this meeting will commence at 7.00 pm instead of 7.30 pm. **Noted.**
8. **Policies and Procedures.**
- 8.1 Parish Councillor Allowances. After discussion Cllr Macklin proposed seconded Cllr Dengate that that "**members will decide at later date whether or not to implement the 1% increase built into the 2016/17 budget**". **Agreed** (1 abstention).
- 8.2 Review of training needs. Members were encouraged to identify and apply for training.
- 8.3 Press Policy and the Media Management Strategy. The Clerk had undertaken an internal review of these documents and considered them still fit for purpose. **Agreed.**
- 8.4 Business Continuity Plan and Parish Resilience and Emergency Plan The Clerk's update on the documents was received. The Parish Council's and Beechen Hall Contingency Plans had been split and would be submitted to the next Estates Committee. The Parish Resilience and Emergency Plan work was being placed on hold as the KCC documents were being updated.
9. **Reports from Borough and County Councillors.**
Councillor Wendy Hinder gave a report on the issues she had recently been dealing with: dog and waste bins not being emptied in Walderslade; litter on Weaving Heath and overflowing drains. She asked that the PCSO be approached about keeping an eye on Weaving Heath as there was evidence of BBQs and legal highs being used. **Action: Clerk.** Clerk to circulate Cllr Hinder's written report.
Discussion took place on the problem caused by litter being thrown from cars and the fact that some London councils had successfully fined the registered owners of vehicles from which litter had been seen to be thrown under local by-laws. **Agreed** that MBC be contacted asking that it robustly supports the proposal to change the law nationally and to offer Maidstone for a pilot scheme. **Action: Clerk.**
10. **Reports from councillors/office.**
The Chairman informed members that he had attended the KALC Maidstone Area Committee on 30 June and asked that the minutes of the meeting be circulated. **Action: Clerk.**
11. **Matters for Decision.**
None submitted.
12. **Matters for Information.**
- 12.1 Free Police event. Clerk to circulate details, when received, of the September meeting venue. **Action: Clerk.**
- 12.2 Open Space Summer 2015 vol 31 No 3
13. **Next Meeting.**
Friday 11 September 2015 commencing at 7.00 p.m. (note change of date and time) at the European School of Osteopathy, Boxley, ME14 3DZ Councillors'

reports and requests for items to be included on the agenda to be submitted no later than 4 September 2015.

Meeting closed at 8.24 p.m.

Signed as a correct record of the proceedings.

Chairman.....Date.....