

Minutes of the Meeting of the Parish Council held at the Weaving Village Hall, The Street, Weaving on Monday 4 July 2016 commencing at 7.30pm.

Councillors present: Mr B Hinder (Chairman), Mrs L Clarke, Mr I Davies, Mr V Davies, Mr P Dengate, Mr T Harwood, Mrs K Macklin, Mr R Martins, Mrs S Martins Mr P Sullivan and Mrs M Waller together with the Clerk Mrs P Bowdery and 3 members of the public/press.

1. Apologies and absences

Cllr Brooks (convalescing), Cllr W Hinder (MBC commitment), Cllr Hollands (holiday) and Cllr Radcliffe-Godfrey (work commitment). Borough Cllr D Butler (MBC commitment) and County Councillor Paul Carter (KCC commitment).

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

None received.

3. Minutes of the Parish Council Meeting 6 June 2016

The minutes of the meeting were **agreed** and **signed** as a correct record.

4. Matters Arising From the Minutes

4.1 Minute 2878/5.1 Boxley Warren/Pilgrims Way entrances. The Chairman reported that there had been no change in the situation.

4.2 Minute 2878/5.4 Sandling entrance. Liaison between the resident and officers is being arranged. The Clerk was asked to remind the officer that this was still outstanding. **Action: Clerk.**

4.3 Minute 2879/14.1 Parish Tour. Will be arranged for Saturday 1st October. Cllr Clarke gave her apologies as she would be unable to attend. The Fox & Goose was suggested as a lunch stop. **Action: Clerk and Cllr Vic Davies.**

4.4 Minute 2879/10.1 Parish Councillor Allowances. The response from Helen Whately MP, that she was taking the issue up, was **received** and **noted**. Cllr Macklin spoke strongly about the need to get the legislation amended.

4.5 Leaking drain Boarley Lane by M20 bridge. Cllr Waller notified the meeting that this was still leaking. **Action: Office.**

4.6 Any other matters arising from the minutes which are not on the agenda.

5 Report from the PCSO and Police Issues

Members were notified that PCSO Adlington would not be available to attend for some time and the Clerk was contacting the Police about the cover for the parish.

The meeting was adjourned at 7.41 pm to allow a member of the public to speak about the lack of maintenance along Bearsted Road and on the Public Right of Way across Weaving Heath. After involving the parish office, it appeared that work would now be done. Another member of the public notified members that she was experiencing difficulties in getting land adjacent to her property in Sandling maintained by KCC. The meeting reconvened at 7.44 pm.

6 Draft Minutes of Recent Committee Meetings

6.1 Environment Committee meeting 6 June 2016. **Received** and **noted**.

6.2 Environment Committee meeting 13 June 2016. **Received** and **noted**.

6.3 Estates Committee meeting 14 June 2016. **Received** and **noted**.

7 Finance

7.1 Payments made out of meeting 07.06.16 – 27.06.2016. **Noted**.

7.2 Receipts for the period 01.06.16 – 27.06.16. **Noted**.

7.3 Account balances. **Noted**.

7.4 Payment of accounts. None submitted, The Chairman and Cllr Ivor Davies volunteered to attend the office to authorize payments. **Action: Cllr Bob Hinder and Cllr Ivor Davies.**

7.5. Members were reminded that they should not sign blank cheques or authorisation letters, they need to check invoices against cheques and authorisations, cheque stubs need to be initialed by both signatures and they also need to keep their register of interest updated

8 Policies and Procedures

- 8.1 Review training needs. Cllr Clarke notified members that she had attended MBC Planning training and found it particularly helpful.
Three councilors were attending the KALC Conference on 7 July 2016. Members were reminded that available training courses were notified to them and that they should liaise with the parish office if they wished to attend any,
- 8.2 Press Policy and Media Management Strategy. The Clerk notified members that with the additional of the word Facebook on the Press Policy the document was considered still fit for purpose.

9. Weaving Orchard Park Run

The Clerks report was received and **noted**, discussion took place and identified:

- The request from the Scouts was for a regularly organized activity that all age groups could attend.
- Weaving community Orchard was too small to accommodate any large social event.
- Weaving Heath might be a better location for any such event and the parish council could liaise with MBC to obtain permission to use it.
- Whether the parish council should arrange something or act as a facilitator.

Members **agreed** that the parish council would liaise with the Scout Group and offer support and assistance for any event that was suggested but that it would not itself arrange an event. **Action: Clerk.**

10. Reports from councillors/office

- 10.1 Health and Safety Training. The Clerk's report on the recent training was **received** and **noted**.
- 10.2 Noticeboard Wardens. Councillors volunteered to keep local noticeboards up to date. **Action: Office, Cllrs Clarke, Ivor Davies, Vic Davies, Dengate, Harwood and Macklin. Mrs Dickenson for Sandling Village.**
- 10.3 KALC Maidstone Area AGM, 27 June 2016, report by Ivor Davies. **Received** and **noted**.
- 10.4 Work experience week, report from the Clerk. **Received** and **noted**.

11. Reports from Borough and County Councillors

None, any subsequently received would be circulated to members. **Action: Office.**

12. Matters for Decision

- 12.1 Walderslade Woodlands Licence to work. The draft, with spelling corrections, was **approved. Action: Clerk.**
- 12.2 Visit to pet crematorium at Maidstone Crematorium Thurs 7 July 2016 at 2.30pm.

13. Civic Regalia

Members considered the suggestion that a Chairman's badge of office is purchased. After consideration it was **agreed** that the cost of lapel badges would be investigated and the issue was to be returned to the agenda. **Action: Office.**

14. Correspondence

None submitted.

15. Matters for Information

None.

16. Next Meeting

5 September 2016 at the European School of Osteopathy, Boxley, ME14 3DZ commencing at 7.30pm.

Meeting closed at 8.22 p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....