

**Minutes of the Estates Committee, Extra Meeting on Tuesday 23 May 2017 at
Beechen Hall, Wildfell Close, Walderslade commencing at 5.00 pm**

Councillors present: Mr Vic Davies (Chairman), Mr Ivor Davies, Mr P Dengate, Mr B Hinder and Mr P Sullivan together with the Clerk and Assistant Clerk.

1. Declaration of Interest or Lobbying.

None

2. Apologies and absence.

Cllr L Clarke (delayed in traffic)

As there were no public or press present the meeting was not adjourned

3. Beechen Hall Extension – Members **received** the tenders report for the Project Manager. Sixteen invitations were sent out but only three companies submitted quotations and of those three companies only one had fully met the brief. After some discussion and clarification of what a principle designer was it was proposed from the Chair to accept, in principle, the tender from Kent Design Studio, subject to references and an initial pre-meeting. The motion was seconded by Cllr Dengate with all in favour. The request for funding to be released to be submitted to Finance and General Purposes committee.

4. Date of Next Meeting.

Tuesday 13 June, 2017 at Beechen Hall, Wildfell Close, Walderslade, Chatham commencing at 7.30 p.m.

Meeting closed at 5.33 pm

Signed as a correct record of the proceedings.

Chairman..... Date.....