

Minutes of the Meeting of the Parish Council held Tyland Barn, Tyland Lane, Sandling on Monday 3 April 2017 commencing at 7.30pm.

Councillors present: Mr B Hinder (Chairman), Mrs P Brooks, Mrs L Clarke, Mr I Davies, Mr V Davies, Mr P Dengate, Mrs W Hinder, Mr D Hollands, Mr P Sullivan and Mrs M Waller together with the Clerk Mrs P Bowdery, Borough Cllr D Butler, and 2 members of the public/press.

1. Apologies and absences

Cllr Harwood (holiday), Cllr Macklin (work commitment) and Cllr Radclyffe-Godfrey (family commitment). PCSO Adlington.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

None.

3. Co-option to Parish Councillor Vacancies (2 - South Ward)

No candidates had applied for the vacancies, further advertising to take place until volunteers come forward. **Action: office.**

4. Minutes of the Parish Council Meeting 6 March 2017

The minutes of the meeting were **agreed** and **signed** as a correct record.

5. Matters Arising From the Minutes

5.1 Minute 2962/4.2 Civic Regalia. An up to date quotation from a company is awaited. **Noted**

5.2 Minute 2962/4.3 Kestrel Boxes. Permission to erect the box on Weaving Heath had been received and arrangements were being made to undertake the work. **Noted**

5.3 Minute 2962/4.5 K60 Telephone Boxley, Boxley Village. BT would look to repaint the box in 2018. Cllr Clarke asked whether BT would supply the paint if villagers offered to repaint the box themselves. **Action: office.**

5.4 Minute 2962/4.6 Honour Boards. The details of Chairmen serving prior to 1932 had not yet been discovered and the archivists at KCC has suggested that the parish council ask for the documents of St Mary and All Saints Church to see if the parish council minutes had been placed with them. Discussion took place on whether to go back further than 1932 and it was **agreed** to attempt one more search. **Action: office.** It was confirmed that two boards would be purchased, one for past Chairmen and one to record community awards.

5.5 Minute 2962 Dog Waste. The Chairman has put forward a question for the 12 April MBC Council meeting. Cllr Wendy Hinder informed members that the bin base at The Spinney had finally been removed. Cllr Vic Davies notified members that Vinters Valley Nature Reserve was starting a new system to deal with its dog waste. **Noted.**

5.6 Minute 2963/9.2 Proposed new school at Vinters Valley. The parish office had not yet been able to arrange a presentation and the applicant's agent had so far failed to respond to the request. The Clerk would now attempt to contact the Head Teacher directly. **Action: Clerk.** Members were informed of the rescheduled Environment Committee meeting which would now meet at a local venue, St John's School, on 13 April. **Noted.**

5.7 Minute 2963/10 HGV signage. KCC has agreed to a No Night Parking sign being placed into the verge at Sandling and the Clerk was waiting for the print copy to proof read. **Noted.**

5.8 Any other matters arising from the minutes which are not on the agenda. None.

6. Report from the PCSO and Police Issues

6.1 Crime statistics **received and noted.**

6.2 Report **received** and **noted.** The Chairman welcomed the recent Police Operation targeting off road bikers in the area and he asked that they be thanked. The Police presence was welcomed by Friends of Boxley Warren. **Action: office.**

The meeting was not adjourned as no member of the public wished to speak.

7. **Draft Minutes of Recent Committee Meetings**

Received and noted.

- 7.1 Environment Committee meeting 6 March 2017.
- 7.2 Environment Committee meeting 13 March 2017.
- 7.3 Estates Committee 14 March 2017.
- 7.4 F&GPC meeting 14 March 2017.

8 **Finance**

- 8.1 Payments made out of meeting 28.02.17 – 28.03.2017. **Received and noted.**
- 8.2 Receipts for the period 28.02.17 – 28.03.2017. **Received and noted.**
- 8.3 Account balances. **Received and noted.**
- 8.4 To authorise payment of accounts. The Clerk's report and request that this item be deleted from the agenda was **approved**. All payments made would now be recorded under item 8.1.
- 8.5 Cllr Vic Davies informed members that he had undertaken the Parish Councillor Internal Audit and found two minor issues relating to non-reporting of payments to the parish council. This issue had already been identified as a weakness by the RFO and the decision at item 8.4 would resolve the problem. Otherwise, he reported, everything was fine and the new form layout worked.

9 **Policies and Procedures**

- 9.1 Standing Orders. NALC and KALC have not recommended any changes to Standing Orders so the RFO recommended that they were still fit for purpose. **Approved.**
- 9.2 Financial Regulations. Members **received** and **noted** the RFO's suggestions for minor amendments which will not alter the principles of the Financial Regulations. Cllr Ivor Davies proposed seconded by Cllr Vic Davies that **the suggestions be approved without going to F&GPC. Unanimously agreed.**

10 **Reports from councillors/office**

- 10.1 KALC meeting. The draft minutes of the meeting were **received** and **noted**. The Chairman and Cllr Ivor Davies gave brief reports on the meeting. The issue of MBC not proactively protecting Ancient Woodlands would be taken to the next Maidstone KALC/MBC Liaison meeting.
- 10.2 History in Walderslade. Deferred to the next meeting to allow Cllr Macklin to give a report.
- 10.3 Cllr Vic Davies reported on his attendance at St John's School to see the students' play on the history and fruit growing past of Weaving. The play was the culmination of an education programme being run by the Kent Orchard Project and was well received by all who attended.
- 10.4 The Chairman gave a report on his recent attendance at the March Maidstone Joint Transport Board Committee to present the parish council's Highway Issues report. A response was now awaited from KCC.

11 **Reports from Borough and County Councillors**

Borough Councillor Wendy Hinder spoke about problems at Grove Green caused by the Virgin Media work. She has also been very active in reporting pot holes.
Borough Councillor Derek Butler spoke about the consultation on the Local Plan Modification.

12 **Matters for Decision**

- 12.1 Date of Annual Meeting of the Parish. **Agreed** 8th May 2017 prior to the Annual Meeting of the Parish Council. **Action: office.**

13 **Correspondence**

None.

14 **Matters for Information**

- 14.1 Parish Tour. Delayed until new parish councillors co-opted.
- 14.2 Proposed Main Modifications to the Maidstone Borough Local Plan will be published on

31st March 2017 for public consultation. **Noted.** The Chairman informed members he was disappointed that no venue had been officially identified for residents in the north of the borough to view the comments on the updated Local Plan.

14.3 April Environment Committee meeting. Now meeting Thursday 13 April, commencing 7.00pm, at St John's School, Provender Way, Grove Green ME14 5TZ.

14.4 CPRE Kent Voice magazine Spring/summer 2017.

15 **Next Meeting**

8 May 2017 at Beechen Hall, Wildfell Close, Walderslade commencing after the Annual Meeting of the Parish.

Meeting closed at 8.18p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....