

**Minutes of the Meeting of the Parish Council held at The European School of Osteopathy, Boxley House, Boxley Village on Monday 5 June 2017 commencing at 7.30pm.**

Present: Mr B Hinder (Chairman), Mrs P Brooks, Mrs L Clarke, Mr J Constable, Mr Ivor Davies, Mr P Dengate, Mr G Hayday (after item 3.2), Mr T Harwood, Mrs W Hinder, Mrs K Macklin, Mr P Sullivan and Mrs M Waller together with the Clerk Mrs P Bowdery, Borough Cllr D Butler and six members of the public/press.

The Parish Council observed a minute's silence for the victims of the London and Manchester bombings.

**1. Apologies and absences**

**2. Declaration of Interests, Dispensations, Predetermination or Lobbying**

There were none.

**3. Co-option to Parish Councillor Vacancy (South Ward)**

The Chairman welcomed the three candidates and thanked them for their interest and willingness to stand. Having explained the procedure for considering and voting on the appointment two of the three candidates left the room whilst the first addressed members.

3.1 Members, having received presentations from all three candidates undertook a vote and in the first round Geoff Hayday received an absolute majority and was co-opted onto the parish council.

The Chairman thanked the remaining two candidates and asked that they keep in touch with the parish office on any issues and that they consider volunteering for other community organisations.

3.2 Cllr Geoff Hayday signed his Declaration of Acceptance of Office.

**4. Minutes of the Parish Council Meeting 8 May 2017**

A number of inaccuracies were identified: Cllr Vic Davies not being recorded as present; the adjournment and Police items being mixed up; and a mix up on the dates. The Clerk apologised for the inaccuracies and would arrange for the minutes to be amended for the Chairman to sign. **Action: Clerk.**

**5. Matters Arising From the Minutes**

5.1 Minute 2980/10.1 Civic Regalia. The parish council should receive the completed regalia in early July. **Noted.**

5.2 Minute 2980/10.4 Honour Boards. Work to locate the missing dates will be undertaken in the near future. **Noted.**

5.3 Minute 2980/10.5 Dog Waste. Cllr Bob Hinder will attend the July MBC Council meeting. **Noted.**

5.4 Minute 2980/10.6 HGV signage. The sign has been purchased and is awaiting installation by KCC. **Noted.**

5.5 Minute 2980/11 BT box Sandling. BT are looking into why the unit was not dismantled and will hopefully arrange for the work. **Noted.**

5.6 Any other matters arising from the minutes which are not on the agenda. There were none.

**6 Report from the PCSO and Police Issues**

The Police had not submitted any crime statistics or a report. Cllr Wendy Hinder expressed concern about the recent lack of communication. The Clerk notified members that as no representative could attend the recent Parish/Police Liaison meeting she had contacted KALC about the diminishing role of the PCSO. **Noted.**

As no member of the public wished to speak there was no adjournment.

**7 Draft Minutes of Recent Committee Meetings Received and noted.**

7.1 Environment Committee meeting 8 May 2017.

- 7.2 Environment Committee meeting 15 May 2017.
- 7.3 F&GP Committee meeting 16 May 2017.
- 7.4 Estates Committee meeting 23 May 2017.
- 7.5 F&GP Committee meeting 23 May 2017.

## 8 Finance

- 8.1 Payments made out of meeting 03.05.2017-30.05.2017. Cllr Dengate asked for an explanation on an item of expenditure. This was the replacement for a vandalised external storage unit at the hall, an insurance claim has been made and approved. **Received and noted.**
- 8.2 Receipts for the period 03.05.2017-30.05.2017. **Received and noted.**
- 8.3 Account balances. Cllr Hayday asked whether the Council was covered by the Financial Compensation Scheme and the Clerk confirmed that it was.

## 9 Annual Return For The Year Ended 31 March 2017

- 9.1 The Clerk as RFO signed Section 1 of the Annual Governance Statement.
- 9.2 Members' having accepted the recommendation of the RFO and the F&GP Committee, **agreed** that the Chairman should sign Section 1 of the Annual Governance Statement.
- 9.3 The RFO and Chairman signed Section 2 of the Annual Governance Statement.
- 9.4 Independent Annual Internal Audit Report. **Received and noted.**

## 10 Policies and Procedures

None.

## 11 Reports from councillors/office

- 11.1 Maidstone's Civic and Freedom Parade and Civic Service, Saturday, 20 May 2017. No member could attend. **Noted.**
- 11.2 St John's Spring Fayre Sat 13 May 2017. Cllrs Vic Davies and Pat Sullivan attended the fair with a display and were pleased with the number of residents who visited the stall and signed up to the community alert system. **Noted.**
- 11.3 Parish/Police Liaison meeting 24th May. Unfortunately, no representative could attend. **Noted.**
- 11.4 Maidstone KALC March Meeting. The Chairman and Cllr Ivor Davies attended the meeting and the minutes were received by members. The Chairman notified members that he had been nominated for the position of KALC representative to the Maidstone Joint Transport Board and three nominations for two positions had been received and so an election will be held. **Noted.**

## 12 Reports from Borough and County Councillors

Cllr Wendy Hinder notified members that she had been receiving complaints about overgrown vegetation and was attempting to locate the landscaping section of EDF because of trees growing over the power lines in Boxley Road. She had also been dealing with a parking issues in Old Chatham Road.

Cllr Butler notified the meeting that MBC would soon be launching a resident's magazine Insight. Concern was raised about the cost and whether it would reach the North of the Parish as currently the parish council paid for extra copies of the Downs Mail to ensure residents living in the North Ward were not left out. Cllr Butler thought it might be an electronic magazine.

## 13 Matters for Decision

There were none.

## 14 Correspondence

- 14.1 Thank you letter from Kent, Surrey & Sussex Air Ambulance.

## 15 Matters for Information

- 15.1 Parish Tour. Councillors will be contacted and asked to submit dates that they would not be available for a parish tour. **Noted. Action: parish office.**

15.2 Boxley Parish Precept. Members **noted** the information based on the average band D payment:  
BPC Precept £27.78  
MBC parish precept average £56.42  
Average parish precept in England £61.03  
Boxley Parish Council's precept is the 2<sup>nd</sup> lowest in Maidstone.

15.3 Old Chalk New Downs. A website is being commissioned as the project will soon start to be delivered as funding has been approved. **Noted.**

16 **Next Meeting**

3 July 2017 at Weaving Street Village Hall, Weaving ME14 5JP commencing at 7.30pm.

Meeting closed at 8.50 p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....

DRAFT