

**Minutes of the Meeting of the Parish Council held at Weaving Street Village Hall,
Weaving on Monday 6 March 2017 commencing at 7.32pm.**

Councillors present: Mr B Hinder (Chairman), Mrs P Brooks, Mrs L Clarke, Mr I Davies, Mr V Davies, Mr P Dengate, Mr T Harwood, Mrs W Hinder, Mrs K Macklin, Mr P Sullivan and Mrs M Waller together with the Clerk Mrs P Bowdery, Borough Cllr D Butler, PCSO Adlington and 4 members of the public/press.

1. Apologies and absences

Cllr Hollands (holiday) and Cllr Radclyffe-Godfrey (work commitment).

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

None.

3. Minutes of the Parish Council Meeting 23 January 2017

The minutes of the meeting were **agreed** and **signed** as a correct record.

4. Matters Arising From the Minutes

4.1 Minute 2953/4.1 Sandling entrance. Cllr Bob Hinder notified members that there had been no change in the security but the volunteer group were continuing to work on the site.

4.2 Minute 2953/4.2 Civic Regalia. The report was received. Cllr Dengate proposed seconded by Cllr Wendy Hinder **that a budget of £1,000 be released for the purchase of the regalia. Agreed** (5 for, 3 against and 3 abstentions).

4.3 Minute 2953/4.3 Kestrel Boxes. Arrangements are being made for the installation of the boxes, which if kept under 4.5m do not require planning permission. **Action: office.**

4.4 Minute 2953/4.4 Liaison with schools about sextexting education. Members' **received** and **noted** the report. **No further action.**

4.5 Minute 2953/4.6 K60 Telephone Boxley, Boxley Village. BT has stated that the telephone within the box will remain and asked for details of the condition. Cllr Clarke will be submitting a report for BT. **Action: Cllr Clarke.**

4.6 Minute 2954/10.2 Honour Boards. Additional work is required to identify correct dates of service, **Action: office.**

4.7 Any other matters arising from the minutes which are not on the agenda. None.

5. Report from the PCSO and Police Issues

Crime statistics **received and noted.**

The PCSO asked for potential locations for undertaking Police speed checks. Walderslade Woods Road, Grovewood Drive North, Sandling Lane, Boxley Village, Lower Boxley Road Walderslade and Gleamingwood Drive were put forward.

The van parked on Grovewood Drive South had been reported to the PCSO but as it was taxed and legally parked no action would be taken.

The meeting was adjourned at 7.45pm to enable a member of the public to speak on the issue of dog waste and the removal of the MBC dog waste bins. It was **agreed** that a written question would be put to the Maidstone Borough Council Meeting. **Action: office.** The Treasurer of Weaving Street Village Hall thanked the parish council for its financial support for the conversion to Charitable Incorporated Organisation. The meeting reconvened at 7.55 pm.

**6. Draft Minutes of Recent Committee Meetings
Received and noted**

6.1 Environment Committee meeting 23 January 2017.

6.2 Estates Committee meeting 7 February 2017.

6.3 Environment Committee meeting 13 February 2017.

6.4 Environment Committee 23 February 2017.

7 Finance

- 7.1 Payments made out of meeting 18.01.17 – 28.02.17. **Received** and **noted**
- 7.2 Receipts for the period 18.01.17 – 28.02.17. **Received** and **noted**
- 7.3 Account balances. **Received** and **noted**
- 7.4 Payment of accounts. None submitted.
- 7.5 Members are reminded that they should not sign blank cheques or authorisation letters, they need to check invoices against cheques and authorisations when signing and cheques stubs need to be initialled by both signatories. **Noted.**

8 Policies and Procedures

- 8.1 Equal Opportunities Statement (review). **Approved** with some minor amendments. **Action: Clerk.**
- 8.2 Procedure for projects not managed by the parish office (review). **Approved** with some minor amendments. **Action: office.**
- 8.3 An amendment to the Terms of Reference for the Estates Committee was **agreed**, with the addition of
To undertake the recruitment and appointment of a litter picker for Weaving Diamond Jubilee Orchard.
Add to the end of the sentence 'and to determine salaries and hours'.
Action: office.
- 8.4 Standing Orders. The scheduled review due at the April meeting was **noted.**

9 Reports from councillors/office

- 9.1 Maidstone KALC meeting 6 February 2017. The Chairman gave a report and notified members that the draft minutes were inaccurate as they failed to record the lengthy discussion on the lack of MBC Planning Enforcement. **Noted.**
- 9.2 Valley Schools Proposed New School. The report was **received** and **noted.** Members' welcomed the idea of a specialized Science, Technology, Engineering and Maths school but expressed concern over the additional traffic and parking issues that would come with the development of the site. It was **agreed** to invite the Headteacher to address the parish council. **Action: Clerk.**
- 9.3 Arriva Bus seminar. The Chairman's and Cllr Wendy Hinder's report was **received** and **noted.**

10 Reports from Borough and County Councillors

Borough Councillor Butler gave a report on some recent undertakings. Borough Councillor Hinder raised concerns over flytipping and notified members that HGVs were appearing in Chatham Road again. The Clerk was **authorised** to purchase signs and lockable A frames in the different languages to advertise that this was not allowed. **Action: office.**

11 Matters for Decision

- 11.1 Parish Tour Saturday 11 March 2017. A new date will be arranged after the co-option to the vacant parish councillor positions. **Agreed.**
- 11.2 Parish/Police Liaison meeting. 24th May at 7pm at Maidstone Police Station. Cllr Clarke volunteered to attend. **Action: Cllr Clarke.**
- 11.3 MBC Parish Services Scheme. The Chairman and Clerk were **authorised** to sign the agreement.
- 11.4 Councillor Internal Audit. Cllr Vic Davies volunteered. **Action: Cllr Vic Davies and the Clerk.**
- 11.5 Parish Councillor Vacancies. As no poll had been requested arrangements would be made to advertise the vacancies and to co-opt at the April meeting. **Action: Clerk.**
- 11.6 KALC Planning Conference Thurs 23 March West Faversham Community Centre. **Noted.**
- 11.7 Lord Lieutenant's Service of Thanks Giving. The Chairman notified members that he was now unable to attend and anyone who wished to take his place should contact the Clerk. **Action: Clerk.**

12 Correspondence

- 12.1 Weaving Street Village Hall. Letter of thank you for the grant for conversion to CIO

and notification that the hall had also changed its name. **Noted.**

13 **Matters for Information**

13.1 KALC Parish News Feb 2017. **Noted.**

14 **Next Meeting**

3 April 2017 at Tyland Barn, Sandling ME14 3BD commencing at 7.30pm.

Meeting closed at 8.38p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....