

**Minutes of the Meeting of the Parish Council held at Tyland Barn, Tyland Lane,
Sandling on Monday 1 April 2019 commencing at 7.30 pm.**

Present: Mr B Hinder (Chairman), Mrs A Brindle (arrived at item 5.1), Mr Ivor Davies, Mr V Davies, Mr P Dengate, Mr T Harwood, Mr G Hayday, Mrs W Hinder, Mrs P Huntingford, Mrs K Macklin and Mr J Willmott together with the Clerk Mrs P Bowdery, PCSO Adlington and 2 members of the public/press.

1. Apologies and absences

Apologies: Cllrs Clarke, Constable, Hollands and Sullivan.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

There were none.

3. Chairman's Announcements

The Chairman notified members that he had attended the Lord Lieutenants Civic Service on behalf of the parish. He thanked the unknown volunteers that had undertaken a litter pick in the North Ward. He notified members that Bearsted Parish Council had agreed to work with the Informal Traffic Working Group and a meeting was going to be arranged.

4. Minutes of the Parish Council Meeting 4 March 2019

The minutes of the meeting were, **agreed** and **signed** as a correct record.

5. Matters Arising From the Minutes

5.1 Minute 3220/5.1 Franklin Drive Play Area. Borough Cllrs Bob and Wendy Hinder are having a site visit with the equipment manufacturer on 9 March. **Action Cllrs Bob and Wendy Hinder.**

5.2 Minute 3220/5.2 Weaving Heath, Wents and Five Acre Woods and Grove Green Wood Village Green Status. Work to be undertaken to try to identify users of the heath. **Action: office.** Members were notified that a member of the public had set up an e-petition on the MBC website to try to get MBC to voluntarily submit the Heath for Village Green status. The Clerk was asked to publicise the petition to residents. **Action parish office.**

5.3 Minute 3220/5.4 Informal working group for local traffic issues. Bearsted Parish Council has expressed a wish to be part of the initiative and a meeting will be arranged. **Noted. Action: Cllrs on working group.**

5.4 Any other matters arising from the minutes which are not on the agenda. None.

6. Crime Report and Police Issues

Crime report 9 February 2019 to 21 March 2019. **Received** and **noted.** The Chairman highlighted that the individual reports did not now include a location for the crime so it was difficult to see if there was any trend. PCSO Adlington confirmed that the Police was aware that this was an issue.

PCSO Adlington reported that due to a shortage of PCSOs he now covered a vast area but a PCSO recruitment drive was currently being undertaken. He had recently caught two motor bikers at Boxley Warren and had advised them that it was illegal to drive there. He asked that the parish council notify residents that there was a big problem with fraud at the moment. He also notified members that he planned to hold a bike security marking event at the Grove Green shopping area on 27 April and more details would be forwarded to the parish office. He also hoped to arrange a similar event at Beechen Hall. **Action PCSO Adlington and parish office.**

PCSO Adlington was informed that the Parish Council would welcome a quarterly attendance at meetings if it could have a monthly report and if he remained in contact with the parish office. PCSO Adlington's e-mail address to be provided to councillors and he confirmed that the parish office could use common sense in supplying it to residents if they had a specific problem. **Action parish office.**

The meeting was adjourned at 7.35pm for a resident to report a blocked drain issue outside her property. Cllr Wendy Hinder informed the resident that the vandalised bollard on the

chicane had been reported and would be replaced. The meeting reconvened at 7.37pm.

7. **Draft Minutes of Recent Committee Meetings**
 - 7.1 Environment Committee 4 March. **Received and noted.**
 - 7.2 F&GP Committee 12 March 2019. **Received and noted.**
 - 7.3 Environment Committee 18 March 2019. **Received and noted.**

8. **Finance**
 - 8.1 Payments made out of meeting 25.02.19 – 25.03.19. **Received and noted.**
 - 8.2 Receipts for the period 25.02.19 – 25.03.19. **Received and noted.**
 - 8.3 Account balances report **Received and noted.**
 - 8.4 Members are reminded that they should not sign blank cheques or authorisation letters, they need to check invoices against cheques and authorisations when signing and cheques stubs need to be initialled by both signatories. **Noted.**

- 9 **Policies and Procedures**
 - 9.1 Standing Orders. A review was recently undertaken, including a redesign of the document and the Clerk considers it is fit for purpose. **Noted.**
 - 9.2 Financial Regulations. The current design is to be amended to reflect the Model Terms issued by KALC and updated to reflect the changes to the Standing Orders. This will be provided to the next F&GPC. **Noted. Action Clerk.**
 - 9.3 Dispensation. The Clerk has reviewed the policy and procedure and members are informed that as there has been no changes suggested by MBC or NALC she considers that they are still fit for purpose. **Noted.**
 - 9.4 Predetermination and lobbying. **Noted.**

10. **GDPR**

Action is being taken on the work identified at the last meeting. **Noted.**

11. **Reports from councillors/office**

Cllrs Brindle, Vic Davies and Hayday gave a brief report on their attendance at the MBC Strategic Planning Review. Concern was raised the ability of neighbouring councils asking MBC to take some of their housing provision and also that the Government had increased the housing provision requirements. Cllr Harwood notified members that MBC would have to provide 40% more houses in five years time. **Noted.**

Cllr Vic Davies updated members on a recent meeting concerning the acoustic doors in the Acorn Room. The temporary board insert had worked and the plan was now to install two specially designed acoustic doors in a sound proof frame. **Noted.** There was an outstanding issue regarding heating in that room and the Clerk was asked to place an item on the Estates Committee agenda to discuss this. **Action parish office.**

12. **Reports from Borough and County Councillors**

Cllr Wendy Hinder's report covering; the recent chaos at Grove Green caused by KCC closing the road with little notice; a meeting with MBC to discuss litter and flytipping in the North Ward and the damage to Weaving Heath was **received and noted.**

Cllr Bob Hinder's report also covered the problems being experienced at Grove Green and Weaving. He informed members that immediately after the litter/flytipping meeting the MBC officer caught, in Wildfell Close, an unlicensed waste carrier who was issued with a fixed penalty fine. He also informed members that he had recently thanked a resident who had witnessed flytipping and who had provided dashcam and photographic evident to the parish office to pass on to MBC.

Concern was raised that there will be an increase in flytipping as KCC was now charging, at its waste/recycling centres, £5 per sack of rubble and also for other items such as plasterboard.

13. **Clerk's retirement**

The Chairman notified members that he had reluctantly accepted the resignation and an advert for the Parish Clerk would be appearing on 4 April with a closing date of 26 April. Arrangements were being made to identify dates for shortlisting and interviews. **Noted.**

14. **Matters for Decision**
Annual Meeting of the Parish. Mon 13 May commencing at 7.00pm followed by the parish council meeting. **Agreed.**
15. **Correspondence**
None received.
16. **Matters for Information**
- 16.1 Requirement for candidates standing for election to have their addresses published. **Noted.** Cllr Dengate asked if it was possible for the election papers just to note the area you live in e.g. Lordswood if you did not want your full address shown. **Action parish office.**
 - 16.2 Spring edition Office of the Kent Police and Crime Commissioner.
 - 16.3 Zebra crossing New Cut Road. Members were notified that after a safety audit of the site KCC had highlighted some issues to the contractor and improvements would be made. **Noted.**
 - 16.4 KWT Wild Kent Magazine Spring edition.
 - 16.5 Wildflower meadow at Grovewood Drive North. Seed sowing has been organised for 26th April 10am and St John's Primary School's Eco-Councillors are going to help. **Noted.**
 - 16.6 Discover the Kent Downs AONB this Spring newsletter.
17. **Items for Next Agenda**
Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 7 May 2019. **Noted.**
18. **Next Meeting**
13 May 2019 at Beechen Hall, Wildfell Close, Walderslade ME5 9RU. **Noted.**

Meeting closed at 8.15 p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....