

**Minutes of the Meeting of the Parish Council held at Weaving Street Village Hall,
Weaving Street on Monday 1 July 2019 commencing at 7.30 pm.**

Present: Mr B Hinder (Chairman), Mrs A Brindle, Mr J Constable, Mr Ivor Davies, Mr V Davies, Mr T Harwood, Mrs W Hinder, Mrs K Macklin, Mr P Sullivan and Mr J Willmott together with the Clerk Mrs P Bowdery, Mrs D Baylis and two members of the public/press.

The Chairman opened the meeting by formally welcoming Mrs Daniela Bayliss, who will be taking on the role of Clerk when Mrs Bowdery retires.

1. Apologies and absences

Apologies: Cllrs Clarke, Dengate, Hayday, Hollands and Huntingford. County Councillor Paul Carter.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

None submitted.

3. Chairman's Announcements

The Chairman spoke about a recent MBC Planning Committee meeting he had attended and he referred members to his full report on the Environment Committee agenda.

4. Minutes of the Parish Council Meeting 3 June 2019

The minutes of the meeting were **agreed** and **signed** as a correct record.

5. Matters Arising From the Minutes

5.1 Minute 3263/5.1 Franklin Drive Play Area. MBC is progressing the revised lease. **Noted.**

5.2 Minute 3263/5.2 Weaving Heath, Wents and Five Acre Woods and Grove Green Wood Village Green Status. The Chairman reported that he had met with the MBC officer who was still advising that the parish council go down the formal route of submitting evidence to KCC. The Clerk reiterated her previous advice that it would be safer to get MBC to voluntarily submit the site for Village Green status. A formal submission to KCC, by the parish council, would be costly, time consuming and KCC could ultimately reject the evidence and application. The Chairman confirmed to members that he will still be pursuing the request to the relevant MBC committee.

Action: Cllr Bob Hinder.

5.3 Minute 3263/5.3 Candidates for election. Members asked the Chairman to contact the MP about MBC's response that the only description that legislation allows to be displayed on election notices, if a personal address is not to appear, was "address in Maidstone". Members' consider it is importance that people know who the local candidates are. **Action: Cllr Bob Hinder.**

5.4 Any other matters arising from the minutes which are not on the agenda. **None.**

6. Crime Report and Police Issues

6.1 Crime report 28 May – 19 June 2019. **Received and noted**

6.2 Cllr Bob Hinder report on Parish/Police Liaison Meeting 6 June. **Received and noted.**

The office to supply the Police with its contact details for inclusion on Police website.

Action: Office.

As no issues were raised the meeting was not adjourned.

7. Draft Minutes of Recent Committee Meetings

7.1 Environment Committee 3 June 2019. **Received and noted.**

7.2 Environment Committee 10 June 2019. **Received and noted.**

7.3 Estates Committee 17 June 2019. **Received and noted.**

8. Finance

8.1 Payments made out of meeting 28.05.19 – 24.06.19. **Received and noted**

8.2 Receipts for the period 28.05.19 – 24.06.19. **Received and noted**

8.3 Account balances. **Received and noted**

- 8.4 Allowances payable to Parish Councillors. After discussion on what was an appropriate level of increase and whether annual increases should be index linked the issue of future increases was deferred to the F&GPC. **Action: F&GPC.**
Cllr Ivor Davies proposed seconded Cllr Vic Davies **that a 1% increase be made to the Parish Councillor Allowance. Agreed** with one abstention. **Action: Office.**
- 8.5 Members are reminded that they should not sign blank cheques or authorisation letters and they need to check invoices before authorising cheques and BACS payments. Cheque stubs need to be initialed by both signatories. **Noted.**

9. **Walderslade Woodlands**

- 9.1 Walderslade Woodlands Working Group Notes 19.06.19. **Received** and **noted**, members noted the co-option of the Clerk, on her retirement, to the working group and she was thanked for her willingness to continue working on the project.
- 9.2 Sale of Wildfell Close Land. The land has been advertised as for sale and offers are required by 26 July 2019. **Noted.**

10 **Policies and Procedures**

The Clerk has reviewed the council's Press Policy and Media Management Strategy which she considers are still fit for purpose. **Noted.**

11. **GDPR**

The Clerk's recommendation that a policy be adopted to allow staff to record council meetings, solely to aid the production of draft minutes, was **agreed. Action:Office.**

12 **Reports from councillors/office**

- 12.1 St John's fete. Cllr Macklin gave a verbal report and asked that for future events the number of councillors in attendance and the positioning of the table etc. is reviewed. She also suggested that VVT and FoWH&W be invited to be part of the stand **Action: Office.**
- 12.2 Cllr Ivor Davies reported that he had attended the Maidstone KALC meeting and he referred members to the draft minutes.

13. **Reports from Borough and County Councillors**

Cllr Wendy Hinder's report for the three Borough Councillors was **received** and **noted**.

14. **Matters for Decision**

MBC briefing on the first stage of the Local Plan Review Monday, 22nd July 2019. Councillors wishing to attend were asked to notify the parish office. **Action: Councillors.**

15. **Correspondence**

Thank you letter received from Citizens Advice Bureau.

16. **Matters for Information**

Draft Minutes of the Annual General Meeting of the Maidstone Area Committee of the Kent Association of Local Councils. **Received** and **noted**. The F&GPC was asked to consider whether the parish council would commemorate 75th Anniversary of VE day. **Action: F&GPC.**

17. **Items for Next Agenda**

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 27 August 2019. **Noted.**

18. **Next Meeting**

2 September 2019 at European School of Osteopathy, Boxley Village ME14 3DZ. **Noted.**

Meeting closed at 7.56 p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....